

ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY
670 W. Avenue L-8
Lancaster, CA 93534

Regular Meeting - Board of Directors

Tuesday, May 14, 2019

Budget Workshop | 8:00 AM
Regular Meeting | 9:00 AM

I. PRELIMINARY

Call to order by presiding Officer _____ at _____ a.m.

II. ROLL CALL

Members: Diane Grooms, President – Lancaster School District
Shawn Cabey, Vice President – Westside School District
Amanda L. Parrell, Clerk – Antelope Valley High School District
Marguerite Johnson, Alternate – Westside School District
Ruby Thompson, Alternate – Lancaster School District
Brian Hawkins, Alternate – Antelope Valley High School District
Morris Fuselier III, Secretary and CEO

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

Request approval of the Agenda for May 14, 2019, as presented.

Motion by _____ Seconded by _____ Yes ___ No ___

V. PUBLIC COMMENTS

Members of the public who would like to address the Board on any item **on the agenda** may do so now or when the President requests comments from the public as the item is being considered by the Board. Please identify the agenda item you wish to discuss. Individual speakers are limited to three (3) minutes each, and the total time for public input on each item shall be limited to fifteen (15) minutes.

VI. BUDGET WORKSHOP

VII. CHIEF EXECUTIVE OFFICER'S REPORT

1. Finance Update as presented by Jo Anne Downen. (Reference A)
2. Accounts Receivable Reports as presented by Jo Anne Downen. (Reference B)
3. Retirement Recognition: Charles Thelen

VIII. INDIVIDUAL ACTION ITEMS

607 Consent Agenda Items:

Motion by _____ Seconded by _____ Yes ____ No ____

1. Minutes of the Regular Board Meeting held April 9, 2019. (Reference C)
2. Commercial Warrants & Purchase Orders for April 2019. (Reference D)
3. Personnel Schedule. (Reference E)

608 Tyler Technologies Map Upgrade: It is requested the Board of Directors approve the purchase of the Tyler Technologies map upgrades for Versatrans in the amount of \$13,860.00, as presented. (Reference F)

Motion by _____ Seconded by _____ Yes ____ No ____

609 Indefinite Salary Action for 2019-2020: As a result of financial uncertainties, negotiations, legislations, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for 2019-2020 as of July 01, 2019.

Motion by _____ Seconded by _____ Yes ____ No ____

610 Temporary Summer Mechanic 1A Position: It is requested the Board of Directors approve two (2) temporary summer Mechanic 1A positions, at the M-6 position on the salary schedule, minimum step 1, from June 10, 2019 through July 29, 2019, as presented. Should current employees fill this position, they will be placed at the salary step which they are currently on, as presented. (Reference G)

Motion by _____ Seconded by _____ Yes ____ No ____

611 Fagen Friedman & Fulfrost LLP Contract: It is requested the Board of Directors approve the contract with Fagen Friedman & Fulfrost LLP for fiscal year 2019-2020, as presented. (Reference H)

Motion by _____ Seconded by _____ Yes ____ No ____

612 Year-End Appropriation Transfers for K-12 School Districts: It is requested the Board of Directors approve to authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2018-2019 school year to permit the payment of obligations of the district incurred during such school year, in accordance with Education Code 41301, as presented. (Reference I)

Motion by _____ Seconded by _____ Yes ____ No ____.

613 Purchase Order 1928: It is requested the Board of Directors approve the increase in PO1928 to Data Management from \$6,000 to \$7,500, as presented. (Reference J)

614 Bus Purchase: It is requested the Board of Directors approve the purchase of three Saf-T-Liner C2 conventional special education buses from BusWest at the cost of \$132,958.00 each for a total of \$398,874.00, as presented. (Reference K)

615 Approval of out-of-state travel for CEO and Fleet Manager to North Carolina for tour & instructional session at the Bluebird factory from June 17 – 19, 2019

616 Approval of out-of-state travel for CEO, Operations Manager, Safety & Training Manager, & Fleet Manager to the 2019 Students Transportation News Expo Conference and Trade Show in Reno, Nevada from July 27 – July 31, 2019.

IX. INFORMATION ITEMS

1. Agency Valuation Report, as presented by Morris Fuselier, III. (Reference L)
2. Designated Site/Parent Release Policy, as presented by Morris Fuselier, III. (Reference M)
3. Parent Communication Position, as presented by Morris Fuselier, III.
4. Report on Camera Trial, as presented by Morris Fuselier, III.
5. SMART Tag/TransFinder Update, as presented by Morris Fuselier, III.

X. BOARD MEMBER COMMENTS

XI. CLOSED SESSION

617 The Board of Directors of the Antelope Valley Schools Transportation Agency adjourned to closed session at _____ to discuss the following:

1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release.

2. Government Code Section 54957.6: Conference with Labor Negotiators. Agency Representative: Morris Fuselier, III, CEO. Employee Organization: CSEA.

3. Government Code Section 54956.9: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) Case

4. Government Code Section 54956.7: Conference with Real Negotiators. Property: Parcel Number 3128-020-017 & 3128-020-019 Agency Negotiator: Morris Fuselier III Negotiating Parties: Dennis D Pursley Under negotiation: Instruction to negotiator will concern price and terms of payment

XII. RECONVENE TO OPEN SESSION

618 The Board of Directors reconvened to open session at _____.

XIII. ACTION TAKEN AS A RESULT OF CLOSED SESSION

XIV. ADJOURNMENT

619 The Board of Directors adjourned its meeting at _____, on May 14, 2019.

Motion by _____ Seconded by _____ Yes _____ No _____

The next regular meeting of the Board of Directors is scheduled for Tuesday, June 11, 2019, at 9:00 AM.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the Antelope Valley School's Transportation Agency Administrative Assistant's office, located at 670 West Avenue L-8, Lancaster, CA 93534 during normal business hours (8:00 a.m. – 4:00 p.m.).