

**ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY  
670 W. Avenue L-8  
Lancaster, CA 93534**

**Regular Meeting - Board of Directors**

**Tuesday, March 13, 2018**

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Regular Meeting | 9:00 AM

**I. PRELIMINARY**

Call to order by presiding Officer \_\_\_\_\_ at \_\_\_\_\_ a.m.

**II. ROLL CALL**

Members: Shawn Cabey, President – Westside School District  
Diane Grooms, Vice President – Lancaster School District  
Dr. Ruben Zepeda, Clerk – Keppel School District  
Barbara Willibrand, Member – Antelope Valley High School District  
Marguerite Johnson, Alternate – Westside School District  
Ruby Thompson, Alternate – Lancaster School District  
Alyssa Low, Alternate – Keppel School District  
Mary Beth Salcedo, Alternate – Antelope Valley High School District  
Morris Fuselier III, Secretary and CEO

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF THE AGENDA**

Request approval of the Agenda for March 13, 2018, as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_ No \_\_\_

**V. PUBLIC COMMENTS**

Members of the public who would like to address the Board on any item on the agenda may do so now or when the President requests comments from the public as the item is being considered by the Board. Please identify the agenda item you wish to discuss. Individual speakers are limited to three (3) minutes each, and the total time for public input on each item shall be limited to fifteen (15) minutes.

## VI. CHIEF EXECUTIVE OFFICER'S REPORT

1. Finance Update as presented by Jo Anne Downen. (Reference A)
2. Accounts Receivable Reports as presented by Jo Anne Downen. (Reference B)
3. Going the Extra Mile Awards:  
Michael Cleare                      Michelle Ortiz                      Sherry Hammond  
Urcia Anderson                      Jennifer Finner                      Robin Cook  
Mary Dennis                      Ryan Bakeman

## VII. INDIVIDUAL ACTION ITEMS

### 461 Consent Agenda Items:

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

1. Minutes of the Regular Board Meeting held February 13, 2018. (Reference C)
2. Commercial Warrants & Purchase Orders for February 2018. (Reference D)
3. Personnel Schedule. (Reference E)

### 462 Second Interim Report 2017/2018: It is requested the Board of Directors approve the Second Interim Report for the fiscal year 2017/2018, as presented. (Reference F)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

### 463 Bus Purchase: It is requested the Board of Directors approve purchase of one (1) bus from Creative Bus Sales in the amount of \$119,871.81, this price includes trading in five (5) buses, as presented. (Reference G)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

### 464 Payment to Trainees: It is requested the Board of Directors approve the payment of Agency trainees at the H-4 rate of the salary schedule, with trainees being hired on as Temporary Sub Special Needs Aides effective February 23, 2018 through May 25, 2018. Furthermore, the current trainees will be retro paid from February 23, 2018, as presented. (Reference H)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

465 Service Contract for CNG Maintenance: It is requested the Board of Directors approve the service contract with Southern California Gas Company for CNG maintenance, as presented. (Reference I)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

466 Replacement of Flooring in Shop: It is requested the Board of Directors approve the replacement of the flooring in the shop offices, hall, storage room, women's restroom, and men's restroom, by Metro-Floors in the amount of \$9,432.00, as presented. (Reference J)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

467 Lighting Replacement: It is requested the Board of Directors approve replacement of lighting for the fueling and wash bay by Eco Green, in the amount of \$14,999.64, as presented. (Reference K)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

## VIII. INFORMATION ITEMS

1. Keppel Union School District Withdrawal Financial Information, as presented by Morris Fuselier, III. (Reference L)
2. Assumption of Operation of Keppel Union School District Yard, as presented by Morris Fuselier, III.
3. Edison Financing on Bill for Lighting Project, as presented by Morris Fuselier, III. (Reference M)
4. GHI Contract Extension, as presented by Morris Fuselier, III. (Reference N)
5. Bus Roadeo Information, as presented by Morris Fuselier, III. (Reference O)
6. JPA New Member Addition Policy Third Reading of Section 1, (i) and (ii), as presented by Morris Fuselier, III. (Reference P)
7. JPA New Member Addition Policy First Reading of Sections 1, (iii), (iv), 2, and 3, as presented by Morris Fuselier, III. (Reference P<sub>2</sub>)
8. Form 700 Due April 1, 2018.

**IX. BOARD MEMBER COMMENTS**

**X. CLOSED SESSION**

468 The Board of Directors of the Antelope Valley Schools Transportation Agency adjourned to closed session at \_\_\_\_\_ to discuss the following:

1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release.

2. Government Code Section 54957.6: Conference with Labor Negotiators. Agency Representative: Morris Fuselier, III, CEO. Employee Organization: CSEA.

**XI. RECONVENE TO OPEN SESSION**

469 The Board of Directors reconvened to open session at \_\_\_\_\_.

**XII. ACTION TAKEN AS A RESULT OF CLOSED SESSION**

**XIII. ADJOURNMENT**

470 The Board of Directors adjourned its meeting at \_\_\_\_\_, on March 13, 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

The next regular meeting of the Board of Directors is scheduled for Tuesday, April 10, 2018, at 9:00 AM.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the Antelope Valley School's Transportation Agency Administrative Assistant's office, located at 670 West Avenue L-8, Lancaster, CA 93534 during normal business hours (8:00 a.m. – 4:00 p.m.).