

**ANTELOPE VALLEY SCHOOLS TRANSPORTATION AGENCY  
670 W. Avenue L-8  
Lancaster, CA 93534**

**Regular Meeting - Board of Directors**

**Tuesday, May 8, 2018**

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**Regular Meeting | 8:00 AM**

**I. PRELIMINARY**

Call to order by presiding Officer \_\_\_\_\_ at \_\_\_\_\_ a.m.

**II. ROLL CALL**

Members: Shawn Cabey, President – Westside School District  
Diane Grooms, Vice President – Lancaster School District  
Dr. Ruben Zepeda, Clerk – Keppel School District  
Barbara Willibrand, Member – Antelope Valley High School District  
Marguerite Johnson, Alternate – Westside School District  
Ruby Thompson, Alternate – Lancaster School District  
Alyssa Low, Alternate – Keppel School District  
Mary Beth Salcedo, Alternate – Antelope Valley High School District  
Morris Fuselier III, Secretary and CEO

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF THE AGENDA**

Request approval of the Agenda for May 8, 2018, as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_ No \_\_\_

**V. PUBLIC COMMENTS**

Members of the public who would like to address the Board on any item on the agenda may do so now or when the President requests comments from the public as the item is being considered by the Board. Please identify the agenda item you wish to discuss. Individual speakers are limited to three (3) minutes each, and the total time for public input on each item shall be limited to fifteen (15) minutes.

**VI. BUDGET WORKSHOP**

**VII. CHIEF EXECUTIVE OFFICER'S REPORT**

1. Finance Update as presented by Jo Anne Downen. (Reference A)
2. Accounts Receivable Reports as presented by Jo Anne Downen. (Reference B)
3. Restructuring Update as presented by Morris Fuselier, III.
4. Keppel Withdrawal Update as presented by Morris Fuselier, III.
5. Going the Extra Mile Award:  
Francisco Aparicio  
Patrick Lovato

**VIII. INDIVIDUAL ACTION ITEMS**

484 Consent Agenda Items:

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

1. Minutes of the Regular Board Meeting held April 10, 2018.  
(Reference C)
2. Personnel Schedule. (Reference D)
3. Commercial Warrants & Purchase Orders for April 2018.  
(Reference E)

485 Bus Wash Quote: It is requested the Board of Directors approve the quote for equipment and installation of a bus wash, from Garcia's Mobile Wash in the amount of \$14,900.00, as presented. (Reference F)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

486 Bus Wash Service Contract: It is requested the Board of Directors approve the service contract for the bus wash from Garcia's Mobile Wash, as presented. (Reference G)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

487 Indefinite Salary Action for 2018-2019: As a result of financial uncertainties, negotiations, legislations, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for 2018-2019 as of July 01, 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

488 Quote from Accountant: It is requested the Board of Directors approve the quote from the accountants who will do the Agency valuation, as presented. (Reference H)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

489 Bid Packet and Agreement for Charter Bus Service: Request the Board of Directors approves the bid packet and agreement for charter bus service for the 2018/2019 school year, as presented. (Reference I)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

490 Temporary Summer Mechanic 1A Position: It is requested the Board of Directors approve two (2) temporary summer Mechanic 1A positions, at the M-6 position on the salary schedule, minimum step 1, from June 11, 2018 through July 20, 2018, as presented. Should current employees fill this position, they will be placed at the salary step which they are currently on. (Reference J)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

491 Replacement and Maintenance of Shop Evaporative Coolers: It is requested the Board of Directors approve the replacement and maintenance of the shop evaporative coolers by MJ Mechanical Heating and Air Conditioning in the amount of \$8,933.00, as presented. (Reference K)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

492 Replacement of Existing Timeclocks and Purchase of New Timeclocks: It is requested the Board of Directors approve the replacement of the four (4) existing time clocks and purchase of two (2) new mobile time clocks and one (1) additional stationary time clock from TimeClockPlus, not to exceed the amount of \$13,208.00, as presented. (Reference L)

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

## IX. INFORMATION ITEMS

1. Bus Rodeo Recognition: Lenard Edwards, Ryan Bakeman, and Ajiah Mackey, as presented by Morris Fuselier, III. (Reference M)

2. Agency Orientation and Bid Week Information, as presented by Morris Fuselier, III. (Reference N)
3. GASB 75 Report, as presented by Jo Anne Downen. (Reference O)
4. GASB 68 Accounting Valuation Report, as presented by Jo Anne Downen. (Reference P)
5. CSEW (Classified School Employees Week) May 21-25.

**X. BOARD MEMBER COMMENTS**

**XI. CLOSED SESSION**

493 The Board of Directors of the Antelope Valley Schools Transportation Agency adjourned to closed session at \_\_\_\_\_ to discuss the following:

1. Government Code Section 54957: Public Employee Discipline/Dismissal/Release.

**XII. RECONVENE TO OPEN SESSION**

494 The Board of Directors reconvened to open session at \_\_\_\_\_.

**XIII. ACTION TAKEN AS A RESULT OF CLOSED SESSION**

**XIV. ADJOURNMENT**

495 The Board of Directors adjourned its meeting at \_\_\_\_\_, on May 8, 2018.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_

The next regular meeting of the Board of Directors is scheduled for Tuesday, June 12, 2018, at 9:00 AM.

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the Antelope Valley School's Transportation Agency Administrative Assistant's office, located at 670 West Avenue L-8, Lancaster, CA 93534 during normal business hours (8:00 a.m. – 4:00 p.m.).