



**\*2021 – 2022 BID JULY 28, 2021 AT 3:00 P.M. FOR DRIVERS AND 6:00 P.M. FOR BUS AIDES\***  
BID WILL BE HELD IN THE SHOP. ROUTES WILL BE AVAILABLE FOR REVIEW ON JULY 27<sup>TH</sup>  
FROM 12:00 P.M. TO 6:00 P.M. AND JULY 28<sup>TH</sup> FROM 05:00 A.M. TO 2:30 P.M. PIZZA WILL BE  
PROVIDED. **EMPLOYEES ONLY, NO CHILDREN ALLOWED.**

**ALL DRIVERS WISHING TO BID ON A COVER DRIVER CONTRACT MUST BE QUALIFIED IN BOTH  
TRANSIT AND SPECIAL NEEDS. COVER DRIVERS WILL BE USED IN BOTH TRANSIT AND SPECIAL.**

### **ORIENTATION – JULY 29, 2021**

**ORIENTATION IS MANDATORY, AVSTA EMPLOYEES ONLY, NO CHILDREN ALLOWED**  
THERE IS TWO SESSIONS; YOU ARE REQUIRED TO ATTEND BOTH SESSIONS; UNLESS ALL TECH AND  
MANDATORY TRAININGS HAVE BEEN COMPLETED BY July 27, 2021. THE SESSIONS WILL BE HELD AT  
LANCASTER HIGH SCHOOL AND AT AVSTA, SEE LOCATION AND TIME ASSIGNMENTS.

#### **ORIENTATION – JULY 29, 2021**

**SESSION 1 – 08:00 A.M. - 11:00 A.M.**

**LANCASTER HIGH SCHOOL – EMPLOYEES WITH LAST NAME A-I  
AVSTA CONFERENCE ROOM – EMPLOYEES WITH LAST NAME J-Z**

(THERE IS A TWO-HOUR BREAK IN BETWEEN SESSIONS)

**SESSION 2 – 1:00 P.M. - 4:00 P.M.**

**LANCASTER HIGH SCHOOL – EMPLOYEES WITH LAST NAME J-Z  
AVSTA CONFERENCE ROOM – EMPLOYEES WITH LAST NAME A-I**

**TRANSIT CONTRACTS START FRIDAY JULY 30<sup>TH</sup>**  
FOR BUS PREP AND BUS WASH.

**SPECIAL NEEDS CONTRACTS START MONDAY AUGUST 2<sup>ND</sup>**  
FOR PARENT PHONE CALLS, BUS PREP, AND BUS WASH.

**ALL COVER DRIVER AND COVER BUS AIDE CONTRACTS START WEDNESDAY AUGUST 4<sup>TH</sup>**

**BUS AIDE CONTRACTS START ON THE FIRST DAY SERVICE IS NEEDED.**

**DRY RUNS FOR ALL ROUTES ARE TUESDAY, AUGUST 3<sup>RD</sup>**  
ALL ROUTES WILL BE RUN ACCORDING TO YOUR ROUTE SHEETS AND SCHEDULED TIMES.  
ALL SHIFTS, A.M., M.D., & P.M. MUST BE RAN.

**PROFICIENCIES ARE FRIDAY, JULY 30<sup>TH</sup> & MONDAY, AUGUST 2<sup>ND</sup>**  
SAFETY AND TRAINING WILL SCHEDULE ANY NEEDED PROFICIENCIES AT BID.