

Driver Safety Procedure Guide

In accordance with CDC guidelines and recommendations, a face covering is required to be worn at all times while in paid status and on Agency property. Please limit personal belongings to items needed to perform your job duties. In addition to a face covering, all bus aides and drivers will be required to wear a face shield based on close student interaction (securing seatbelts, securing wheelchairs, car seats, star seats, etc.)

Loading and Unloading

Students will be loaded from the back to the front and unloaded from the front to back. Use the attached seating chart to have students sit in the same place every day.

Wellness Check

All drivers will be required to complete a wellness and temperature check prior to loading students. Any student that has a fever of 100.4 or above cannot ride the bus.

Should a student be found ill or exhibit any symptoms while at school, the Agency will not transport the student home.

Face Covering

A face covering is required on a school bus. If a student does not have a face covering, issue a disposable mask and submit a referral immediately upon return to the yard. **EXCEPTION** *This does not apply to students who are not able to remove their mask without assistance or for medical condition.*

Student Behavior

There will be strict enforcement to the Code of Conduct. Please refer to the Bus Rules and submit referrals when necessary.

To prevent students from sharing and the removal of facial coverings, there will be absolutely no eating or drinking on the bus, including water. Any food or drink items (i.e. breakfast, lunch, water bottles, etc.) must be kept in a backpack or lunch pail at all times.

Personal Belongings

When students cannot hold their own bags/items, the unoccupied space next to them may be used. Items left on the bus will be held for (5) days only and then disposed.

Daily Bus Cleaning Procedures

Prior to running additional schools, drivers are to sanitize the bus by spraying seats, windows, and hand rails.

At the end of your AM & PM run, drivers must place a magnet on the rear bumper for sanitation, leave bus unlocked and place padlock on the driver's seat. Once sanitized, the magnet will be placed on the driver's seat and the bus will be locked.

Symptoms

Fever, cough, shortness of breath, runny nose, watery eyes